

Active Black Country Partnership  
 Board Meeting  
 Monday, 28<sup>th</sup> January 2019  
 (Beacon Centre, Wolverhampton Road East,  
 Wolverhampton WV4 6AZ)



**Present:**

**Board Members:** Deborah Williams (DW) Richard Calicott (RC) Kim Babb (KB) Arwyn Jones (AJ) Ian Carey (IC) Ash Rai (AR)  
 Richard Metcalf (RM) Anam Choudhury (AC)

**Advisors:** Ian Carey (IC) Lina Martino (LM) (Representing John Denley) Rachel Conlisk (RCL) Jennie Bimson (JB) Paul Griffiths (PG)  
 Chris Jones (CJ)

**In attendance:** Daniel Allen (DA) Sanjay Bensal (SB) Hywel Ruddick (HR)

Subject	Notes and Actions	Who
01/19 Welcome from Chair and apologies noted	<b>Apologies:</b> John Denley, Cllr Anne Shackleton, Amanda Tomlinson, Sarah Middleton and Graham MacPherson.	
02/19 Declarations of Interest and DBS Clearance	No declarations made.  Noted that DBS Clearances are ongoing and further declaration of interest forms have been submitted – Richard Calicott, Arwyn Jones and Ash Rai.	
03/19 MINUTES – 28 <sup>th</sup> November 2018	<b>Agreed</b> that the minutes of the meeting held on 28 <sup>th</sup> November 2018 be received and confirmed as a correct record.	

<p><b>04/19 Nom Comm: Independent Board Member-Secondary Education</b></p>	<p>The Nominations Committee was due to meet in the near future to consider applicants for the role of Board Member representing secondary schools.</p> <p>The Committee consisted of Richard Calicott, Ash Rai, Lina Martino and Richard Metcalf. The details of this meeting was to be circulated once confirmed.</p>	<p><b>IC/RH</b></p>
<p><b>05/19 ABC Away Day</b></p>	<p><b>Headlines, Values, Priorities</b></p> <p>RM referenced the Business Plan, Framework, working practice and other documents and asked how it all fitted together.</p> <p>The Chair advised that they all linked into the ABC Strategy refresh.</p> <p>IC advised that Sport England had taken on a new Chief Executive Officer.</p> <p>AC suggested that there was a need to look at external resources to support activity. LM advised that there were overlaps with public health which she could provide support and AR referenced 1000 new posts in the NHS which were to support NHS social prescribing that health related activity as opposed medicines. Overlays with public health should be considered and support lent where possible.</p> <p>The Chair felt that any future plans should not be overly complicated, as they needed to be effectively articulated. AC suggested that options related to additional external investment needed to be further explored; this was agreed as essential.</p> <p>KB highlighted that funding related to CPS had a finish date towards the end of 2020.</p> <p><b>Agreed</b></p> <ol style="list-style-type: none"> <li>1) that the comments be noted;</li> <li>2) that the final completed business plan be presented to the next meeting; and</li> <li>3) The next meeting receive the Marketing Strategy and Plan.</li> </ol>	<p><b>IC/RH</b></p> <p><b>IC/RH</b></p>

	<p><b>Board Portfolio Holder</b></p> <p>IC advised that there were too many groups with the 4 local authorities each having a sub-group. He stated that the intention was to have a sub-board which would inform discussion at the main board.</p> <p>RC referenced the previous Impact Group which had considered activities in-depth and stated that there was a need for community involvement.</p> <p>It was noted that the remit of a sub-board would be slightly different to the Impact Group. Whilst there would be elements to measure the impact of activity, there would also be included programme investment and review projects against strategic need.</p> <p>IC advised that the proposed Terms of Reference would be distributed for comment. AJ advised that there was potential to have sub-themes.</p> <p><b>Agreed</b> that the sub-group be established.</p> <p><b>ABC Event Calendar</b></p> <p>IC advised that the Event Calendar provided portfolio leads, officer contacts and the table of events was broken down into desirable and essential.</p> <p>The Bike Share Event was noted. Reference was made to the CG2022 group and IC advised that whilst members could attend the appointed person s were the Chair and Chris Jones, as officer lead.</p> <p><b>Agreed</b> that the update be noted.</p> <p><b>Sub Committee Schedule/Internal BC Structure</b></p> <p>Reference was made to the CG2022 group and IC advised that whilst members could attend the appointed person s were the Chair and Chris Jones, as officer lead.</p> <p><b>Agreed</b> that the update be noted.</p>	<b>IC/RH</b>
<p><b>06/19 Active Black Country Quest Assessment</b></p>	<p>IC advised that following the Quest assessment the team had received informal feedback.</p>	

	<p>The Chair added that many modules were good or very good but that the overall conclusion was that the ABC Quest Assessment was satisfactory. She stated that she had asked to have a follow up discussion but to date had heard nothing further. She highlighted the comment that there was “room to grow” which she did not view as an assessment and felt that the ABC team were in the good category.</p> <p>IC stated that his team would good and consistent and that the frustration was that there was no recourse to the assessment. As a positive message the assessors had acknowledged that ABC “were on a journey”.</p> <p>IC agreed to share the assessor response and advised that the Team should receive the final outcome over the next two days.</p> <p>The Chair commented that once received she would go back to the Assessor to question why they had reached their conclusion.</p> <p><b>Agreed</b> that the Quest Assessment update be noted.</p>	<p><b>IC</b></p>
<p><b>07/19 Active Black Country Business Plan 2018-2021</b></p>	<p><b>4 Year Business Plan</b></p> <p>It was noted that this would be re-submitted to the next meeting, with any further comments directed to IC.</p> <p>IC advised that there was also a need to consider the Investment Plan at a future meeting.</p> <p>As initial comments it was highlighted that there was a need to look towards sustainability for ABC and other funding streams.</p> <p>In supporting an Active Black Country, it was noted that the focus should not always be sport as there were opportunities for walking and other activities where there could be complementary funding available.</p> <p>Nationally the move was to activity for health and wellbeing and for mental health.</p> <p><b>Risk Strategy 2019/20</b></p> <p>It was noted that the document circulated was Active Black Country specific</p>	<p><b>ALL</b></p>

	<p>and would be reviewed in July. IC advised in regard to the hosted model with BCC Ltd that Amanda Tomlinson, Vice-Chair, was a member of the Black Country Consortium Ltd Audit Committee. The Chair added that with this model then Black Country Consortium Ltd and the Guarantee Members were responsible for the operation of the company.</p> <p>With regard to Risks RC asked if they should form a Board Members portfolio or were, they the collective responsibility of all. The Chair commented that Board members should take collective ownership of the risks.</p> <p>It was noted that the Risk Strategy would be re-submitted to the Board on a regular basis.</p> <p><b>Marketing 2019/20</b></p> <p>IC advised that Active Black Country now had dedicated support from JB. Whilst the role had previously been ad hoc it was good to have a dedicated resource.</p> <p>RCon welcomed the resource as she stated that not a lot of people were of the existence of Active Black Country. She was advised that a lot of activity was being driven by social media which was increasing brand awareness. It was noted that a brand awareness event was being organised.</p> <p>It was noted that it would be desirable for each local authority to link into Active Black Country and that ABCA could promote the importance of the Black Country County Sports Partnership.</p> <p>LM suggested that Ward Councillors, Portfolio holders etc should be invited to relevant events. AC added that each Local Authority should be linked into the voluntary organisations operating in the area.</p> <p><b>Agreed</b></p> <p>Board members to discuss and provided feedback on the ABC Business Plan 2018-2021</p> <p>A final completed business plan will be presented to the next Board meeting in March 2019 for approval.</p> <p>Note that the Board would receive the Marketing Strategy and Plan at the next meeting.</p>	<p><b>ALL</b></p> <p><b>IC</b></p> <p><b>IC</b></p>
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<p><b>08/19 Towards an Active Black Country Strategic Framework</b></p>	<p><b>Priority Places – Activity Corridors. Towards an Active Black Country II</b></p> <p>IC advised that that the Strategic Framework Refresh would be undertaken. It was noted that there would be a need to align all strategy documents with the refresh.</p> <p><b>Physical Leaders (PALS) Launch</b></p> <p>KB advised that she had attended the launch and that the Apprenticeships in attendance had provide an overview of their respective experiences.</p> <p><b>Primary School Insight Work</b></p> <p>It was noted that there needed to be sustainable use of the primary school premium, with good practice shared and the development of new programmes to include healthy eating, with an increase in parental engagement.</p> <p>The meeting was advised that OFSTED had launched a consultation to which Active Black Country would have input. The aim was to shift children’s learning into personal development for children.</p> <p><b>Agreed</b></p> <p>The Active Black Country Board noted and adopted progress being made thus far with the Apprenticeship Provision: Physical Activity Leader programme.</p> <p>The Active Black Country Board noted and adopted progress of the Primary School Insight Work.</p>	
<p><b>09/19 West Midlands Combined Authority, Black Country Place Based Investment Fund</b></p>	<p>IC advised that the West Midlands Combined Authority had sought £500k FROM THE Place based Investment Fund. They had received £260k, with £150k allocated to the BC.</p> <p>The Chair advised that she had met with her counterparts across the region and all three were seeking a joint meeting with the WMCA Chief Executive, Deborah Cadman.</p> <p>CJ queried what influence the West Midlands Combined Authority had over the allocated budget and the Chair advised that she had been assured the funding had provided to Active Black Country to allocate in conjunction with the Black</p>	

	Country local authorities. <b>Agreed</b> that the update be noted.	
<b>10/19 Commonwealth Games 2022 Report</b>	It was noted that the first Black Country Commonwealth Games 2022 Steering Group would be the first held tomorrow. <b>Agreed</b> that the update be noted.	
<b>11/19 18/19 Reporting</b>	Active Black Country Board noted and adopted progress in relation to Safeguarding. <b>Agreed</b> to note.	
<b>12/19 Forward Planner (Items for inclusion</b>	IC advised that an updated document would be circulated to Members.	<b>IC</b>

**Meeting Ended 12.05**